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**DEPARTMENT OF PUBLIC SOCIAL SERVICES**

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December 15, 2015

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

23 December 15, 2015

  
PATRICK OZAWA  
ACTING EXECUTIVE OFFICER

**RECOMMENDATION TO ACCEPT GRANT FUNDS AND ENTER INTO A CONTRACT FOR THE  
COMMUNITY SERVICES BLOCK GRANT PROGRAM  
(ALL DISTRICTS - 3 VOTES)**

**SUBJECT**

Authorize the Director of the Department of Public Social Services (DPSS), or her designee, to accept Program Year (PY) 2016 Community Services Block Grant (CSBG) funding and enter into a State Standard Agreement with the California Department of Community Services and Development (CSD).

**IT IS RECOMMENDED THAT THE BOARD:**

1. Authorize the Director of DPSS or her designee to accept the PY 2016 CSBG funding from CSD, which is estimated to be \$5,694,664.
2. Delegate authority to the Director of DPSS or her designee to execute the State Standard Agreement for PY 2016 CSBG funding.
3. Delegate authority to the Director of DPSS or her designee to execute any CSD required term extensions, modifications, and/or amendments to the State Standard Agreement referenced in item number two (2) above, and to accept additions or reductions of the anticipated CSBG grant award. Amendments will be executed only after approval by County Counsel. A copy of any executed Amendment(s) will be provided to the Chief Executive Office (CEO) and the Executive Office of the Board of Supervisors within ten days from execution.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The CSBG Program is administered by DPSS, which serves as the local Community Action Agency for the County of Los Angeles (County). Each calendar year, the County receives CSBG grant funding from the U.S. Department of Health and Human Services through CSD based on the latest census data on poverty populations. In order to obtain CSBG funds, DPSS must execute the State Standard Agreement with CSD.

The CSBG Program is designed to provide services to assist low-income individuals to attain the skills, knowledge and motivation necessary to achieve self-sufficiency. The program provides low-income individuals with an array of immediate life necessities such as food, shelter, transportation, health care needs, legal services, counseling, and employment services.

The delegated authority to the Director of DPSS or her designee to execute contract amendments to the State Standard Agreement for term extensions, increases and/or decreases of the contract amount as needed, will ensure the full utilization of available CSD's CSBG Program funding by the County.

## **Implementation of Strategic Plan Goals**

The recommended actions are consistent with the principles of the Countywide Strategic Plan, Goal 3: Integrated Services Delivery, maximize opportunities to measurably improve client and community outcomes and leverage resources through the continuous integration of health, community, and public safety services.

## **FISCAL IMPACT/FINANCING**

Services provided under the CSBG Program are fully-funded by the federal government and is authorized annually on a Program Year (PY) basis (January through December) through CSD. CSD has instructed the Community Action Agency that the 2016 CSBG allocation is estimated to be the same as the PY 2015 CSBG allocation of \$5,694,664. The federal government is expected to finalize the PY 2016 CSBG allocation by March 2016. There is no net County cost.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The agreement will be between the Los Angeles County DPSS and CSD for PY 2016, commencing January 1, 2016 through December 31, 2016, for the provision of CSBG services to low-income individuals. The agreement will be executed only after approval by the CEO and County Counsel.

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will enable DPSS to continue providing CSBG services to low-income residents in all Supervisorial Districts of Los Angeles County through its CSBG network of qualified community-based agencies. Approval of these recommendations will avoid any interruption of current services.

The cities of Los Angeles, Long Beach, Pasadena, South Pasadena, Duarte, Monrovia, Sierra Madre, Arcadia, and portions of Altadena receive CSBG funds directly. Residents in these areas will not be served under the County's CSBG Program, but rather by their own Community Action

The Honorable Board of Supervisors

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Agencies.

**CONCLUSION**

The Executive Officer, Board of Supervisors, is requested to return one adopted stamped Board Letter to the Director of DPSS.

Respectfully submitted,

A handwritten signature in black ink, reading "Sheryl L. Spiller". The signature is written in a cursive, flowing style.

SHERYL L. SPILLER

Director

SLS:tc

c: Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors  
Auditor-Controller